



Gay Community Center of Richmond

GRANT GUIDELINES

Richmond Gay Community Foundation and the Gay Community Center of Richmond

The Richmond Gay Community Foundation, operating as the Gay Community Center of Richmond (GCCR), is pleased to announce our 2009 grant program. GCCR is seeking requests for funding from Central Virginia nonprofit organizations.

GCCR seeks to fund innovative programs and capital projects that positively impact the lives of Lesbian, Gay, Bisexual and Transgendered (LGBT) people in Central Virginia. Central Virginia is defined as that part of Virginia within a fifty-mile radius of the State Capitol. Priority will be given to those groups that serve the residents of Central Virginia, but organizations serving other areas will also be considered.

Example Areas of Support:

- Health and Family Services
 - Clinics
 - Child care
 - Legal aid
- Education and Human Development
 - School programs
 - Seminars/conferences supporting enlightenment and issues awareness
- Cultural Programming
 - Theater, music, visual arts, literature
- Technology and Communications
 - Capacity building for organizations serving the LGBT community of Central Virginia
- Faith-based programming

Grant Amounts

In the past, grant amounts have ranged from \$1,000 to approximately \$10,000, with uncommon larger awards. Organizations should request a specific grant amount, but are also advised to structure their request to provide for successful results from partial funding.

Grant Making Procedure

Grant applications are to be received no later than 5:00 pm, September 18th, 2009.

Applications must include the attached Grant Application cover sheet and answer the questions listed in the application in four pages or less.

Applications must also include the following supporting materials:

- **501(c) 3 status letter from the IRS**
- **Current fiscal year budget**
- **Project budget**
- **Immediate past year audited financial statement**
- **List of Board of Directors and Staff**

Grant Awards

It is anticipated that awards will be announced on or before November 2, 2009. Payment will be made to successful applicants by December 18, 2009.

Grant Reporting

Organizations that receive a grant are required to submit a final report about the grant-supported project 60 days after the project is complete. Applicants will not be considered for a future grant unless a grant report has been received for all previous grants.

1. **List the significant accomplishments of the project. Did the project meet its measurable goals?**
2. **Note any adjustments to the project as planned and the reason for these changes.**
3. **How was the grant from the Richmond Gay Community Foundation used for the project and how did the grant help with the project?**
4. **How did the project reach and benefit citizens of Central Virginia's LGBT community?**

Geographic Limitations

The Gay Community Center of Richmond focuses efforts on the region of Central Virginia. Innovative programs with a broader geographic scope and of national or international importance are encouraged to submit a letter of inquiry to determine eligibility and interest of the GCCR Grants Committee.

Types of Grants

The GCCR issues project grants (to include funding for defined programming efforts as well as for defined capital projects) and typically does not provide general operating support. This allows the GCCR to direct its efforts towards specific topical areas and limits the duration of its commitment. Those seeking grants for start-up costs or seeking support for extraordinary general operating support should submit a letter of inquiry to determine eligibility and interest of the GCCR Grants Committee.

One grant award will be designated the "Jon Klein Grant for Community Activism" in honor of the Founder of the Gay Community Center of Richmond, and will be awarded to a project that meets the spirit of Jon's devotion to grass roots organizing and community development. In a career in Richmond spanning two decades, Jon Klein worked to protect and advance the lives and opportunities shared by all our in our community, from those who find themselves homeless or at risk, to those who want to find a sense of belonging and to learn from cultural and educational opportunities.

Eligibility and application requirements for the Jon Klein Grant for Community Activism are the same as for our other grants. Organizations that believe their proposals merit consideration for this award should include a statement to that effect in their grant proposals.

For more information, please contact:

Gay Community Center of Richmond
1407 Sherwood Avenue
Richmond, VA 23220
Email: info@gayrichmond.com
No phone calls please.

Recognition

Organizations that receive a grant from the Gay Community Center of Richmond should acknowledge the grant per their recognition standards in any communications discussing the award of the grant or the program for which the grant was awarded. Please forward to GCCR any printed materials that acknowledge the grant for our records.